

The 2012 Annual Parish Report



CHRIST EPISCOPAL CHURCH
Gordonsville, Virginia

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A WORD ABOUT THE 2012 ANNUAL MEETING

The canons of the church only require the election of new vestry members during the “annual meeting”. Therefore, the only official business to be conducted will be the election of new vestry members. Once the election is conducted, the official meeting will be concluded. The remaining time will be spent in fellowship over lunch and an informal question and answer period with the Priest-in-Charge.

Questions about the specific content of any of the reports that follow should be addressed directly to the individual who submitted said report.

As always, the Priest-in-Charge is willing to meet and discuss any aspect of our common life in Christ with anyone attending Christ Episcopal Church, Gordonsville. Please feel free to contact him at the office 540-832-3209 or at home or by email rfichterjr@msn.com.

1. Priest-in-Charge

You will note in the joint “Wardens’ Report” the principle activities this year have involved building maintenance issues and financial restructuring. Simply put, we have been doing and fixing those things that had been left undone in prior years. We will enter 2013 with our facilities in better shape and our financial reports with greater clarity.

As a community of faith, you show an abundance of support in your various ministries giving not only of your treasure but also of your time and talents to the Glory of God. And while I cannot in this space thank each of you by name, I do wish to give public thanks to Tom May, our organist; Ben Armistead, our uncompensated choirmaster; Sharon Chapman, our sexton, with her crew, Shannon Boyles our nursery attendant, and to Gail Dunne who is our office volunteer who faithfully comes in each week to help produce the Sunday bulletins as well as other office tasks.

I would like to personally thank the Rev. Mary Beth Wells who has been a real asset to this parish and me personally. Her ministry as our Parish Deacon touches the lives of all of us through her preaching, assistance at liturgy, leading the Episcopal Church Women and through the various pastoral care encounters she has with parishioners. We are truly blessed to have her with us!

Respectfully submitted,
The Rev. Richard E. Fichter, Jr.

2. Senior & Junior Wardens’ Report

The major items of business this year were in the area of physical plant improvement. We were able to completely finish the new basement and create an area for orderly storage of church property. The masonry walls received two coats of water-proofing compound and then were enclosed with dry wall. A drop ceiling with adequate lighting was installed and the floor was tiled. The old nursery was also renovated with new dry wall. Floyd Hill’s construction crew did most of this work, and did an outstanding job. Please visit the basement to admire this work and compliment Floyd on a job well done.

We were again visited with creatures “great and small”. Honey bees made a nest in the church roof over the organ which resulted in a carpet of dead bees on most days and a drip of syrup in the organ area. With the help of a local bee expert, we were able to extract most of the live bees. Floyd Hill’s construction crew removed a section of the ceiling and closed the access holes to prevent a future occurrence.

The Vestry voted in August to ask the Finance Committee to re-structure our investment accounts for simplicity and operational efficiency. Working with our broker, Mr. Stuart Gardiner, we reduced the “endowment” accounts from five to two. The new Christ Church Legacy Fund was created to house the former General Endowment, Yard Maintenance, Shelton-Daniel Building Maintenance and the Shelton-Daniel Outreach funds. The Organ Maintenance Fund remains a separate account. All of this was accomplished without any sales of assets or any expense to the Parish. This change makes the Treasurer’s job much easier.

Respectfully submitted,
Nelson Tucker, *Senior Warden*
William Grabeel, *Junior Warden*

3. Treasurer

The following unaudited “balance sheet” gives a snapshot of Christ Church’s financial state. It is divided into two major sections. The first section contains the asset accounts. These are the instruments used to maintain Christ Church’s financial resources (i.e. bank and brokerage firm accounts). The second lists the Fund Balances that represent how the monies are distributed. Therefore, the total value of all assets must be equal to the total value of all funds.

The Fund Balances are subdivided into four groupings. The first grouping represents the monies used to operate Christ Church on a day to day basis. The “Designated” funds are those monies with designated purposes. The “Specified” funds are what are commonly called “endowment funds” at Christ Church. Technically and in a legal sense these funds are not endowments but are rather funds set up by prior vestries for specific purposes. Their existence and usage is at the pleasure of the Vestry.

The final subdivision is comprised of those monies which Christ Church has been asked to hold for St. John’s Chapel, which is technically a diocesan chapel. We are merely the local agents for paying the expenses related to the upkeep of said chapel.

THE BALANCE SHEET FOR OCTOBER 31, 2012

ASSETS		<i>as of</i> <i>January 1, 2012</i>	<i>as of</i> <i>October 31, 2012</i>
1.100.100	Bank of America Checking	\$6,223.65	\$1,929.97
1.100.110	BB&T Checking	\$0.00	\$4,947.99
1.200.100	Christ Church Discretionary	\$0.00	\$0.00
1.300.100	Trustees of Dio of Va Fund	\$25,957.74	\$27,067.51
1.300.110	DMS Fund	\$1,000.00	\$1,000.00
1.305.100	SS CC Investment FD	\$0.00	\$439,840.95
1.310.100	SS General Endowment Inv	\$126,420.32	\$0.00
1.310.110	SS General Endowment MM	\$10,737.72	\$0.00
1.310.120	SS SD Outreach Inv	\$163,591.77	\$0.00
1.310.130	SS SD Outreach MM	\$9,508.01	\$0.00
1.310.140	SS SD Building Maint Inv	\$119,769.39	\$0.00
1.310.150	SS SD Building Maint MM	\$5,871.51	\$0.00
1.310.160	SS Organ Inv	\$27,037.63	\$0.00
1.310.170	SS Organ MM	\$3,015.63	\$0.00
Total Assets		\$504,613.06	\$474,786.42
Total Liabilities		\$0.00	\$0.00
3.100.100	General Operating Fund	\$0.00	-\$20,970.93
3.100.110	Investment Income Fund	\$0.00	\$6,859.26
Total Operating Funds		\$0.00	-\$14,111.67
3.500.100	Christ Church Discretionary Fund	\$1,674.12	\$1,184.13
3.500.120	Altar Guild Fund	\$1,722.77	\$1,677.17

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3.500.130	ECW General Fund	\$455.31	\$461.31
3.500.131	ECW Chapter Mission Fund	\$11.35	\$11.35
3.500.140	Outreach Guild General Fund	\$587.44	\$2,417.93
3.500.150	Youth Group General Fund	\$173.77	\$173.77
3.500.160	Gail K Bowers Mem Youth Act Fund	\$5,290.81	\$5,290.81
	<i>Total Designated Funds</i>	<i>\$9,915.57</i>	<i>\$11,216.47</i>
3.540.100	Christ Church Legacy Fund	\$0.00	\$441,794.54
3.550.100	General Endowment	\$167,643.12	\$0.00
3.550.110	Outreach Fund	\$182,899.78	\$0.00
3.550.120	Building Maintenance Fund	\$105,224.31	\$0.00
3.550.130	Organ Fund	\$27,302.66	\$28,895.28
3.550.140	Yard Fund	\$3,953.32	\$0.00
	<i>Total Specified Funds</i>	<i>\$487,023.19</i>	<i>\$470,689.82</i>
3.600.100	St. John's Chapel Fund	\$7,674.30	\$6,991.80
	<i>Total non-CEC Funds</i>	<i>\$7,674.30</i>	<i>\$6,991.80</i>
	<i>Total Liabilities and Funds</i>	<i>\$504,613.06</i>	<i>\$474,786.42</i>

The following is the unaudited "Treasurer's Report on the General Fund", better known simply as "the Budget Report".

**TREASURER'S REPORT ON THE GENERAL OPERATING FUND
FOR OCTOBER 31, 2012**

Account #	Name	as of October 31st	2012 Budget
<i>Income</i>			
4.100.100	Plate Offering	\$2,382.22	\$3,000.00
4.100.200	Pledge Offering	\$65,552.00	\$72,420.00
4.100.210	Regular Giving	\$11,794.50	\$12,000.00
4.100.220	Prior Year Pledges	\$0.00	\$0.00
4.100.400	Misc. Income	\$451.19	\$0.00
4.100.500	Memorials	\$50.00	\$0.00
4.100.800	Interest	\$32.50	\$0.00
	<i>Total Income</i>	<i>\$80,262.41</i>	<i>\$87,420.00</i>
<i>Expenses</i>			
5.100.100	Rector Salary	\$38,750.00	\$46,500.00
5.100.101	Rectors SECA Reimbursement	\$2,700.00	\$3,500.00
5.100.102	Rector Pension	\$9,250.20	\$12,334.00
5.100.103	Rector Insurance	\$4,700.00	\$5,640.00
5.100.104	Rector Travel	\$355.00	\$2,000.00
5.100.108	Rector Continuing Education	\$0.00	\$1,000.00
5.100.110	Deacon Expense	\$114.00	\$1,000.00

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5.100.130	Organist Salary	\$6,644.89	\$7,885.00
5.100.140	Sexton Salary	\$3,731.30	\$4,420.00
5.100.150	Child Care Salary	\$660.00	\$1,040.00
5.100.160	Supply Clergy	\$1,052.80	\$1,200.00
5.100.170	Payroll Tax	\$793.79	\$1,000.00
5.100.175	Payroll Services	\$322.52	\$700.00
	<i>Total Personnel</i>	<i>\$68,160.95</i>	<i>\$87,859.00</i>
5.100.700	Misc	\$52.50	\$1,000.00
	<i>Total Miscellaneous</i>	<i>\$52.50</i>	<i>\$1,000.00</i>
5.110.100	Electricity	\$2,484.04	\$6,500.00
5.110.110	Fuel Oil and Gas	\$2,553.25	\$7,000.00
5.110.120	Water and Sewer	\$524.78	\$1,800.00
5.110.130	Telephone	\$1,586.89	\$2,500.00
5.110.180	Rectory Electricity	\$1,568.66	\$0.00
5.110.181	Rectory Water and Sewer	\$481.35	\$0.00
	<i>Total Utilities</i>	<i>\$9,198.97</i>	<i>\$17,800.00</i>
5.110.200	Repair and Maint	\$4,687.48	\$5,000.00
5.110.280	Lawn Care	\$2,126.05	\$500.00
5.110.300	Facilities Insurance	\$4,699.34	\$7,100.00
	<i>Total Facility</i>	<i>\$11,512.87</i>	<i>\$12,600.00</i>
5.120.100	Office Supplies	\$1,455.65	\$2,000.00
5.120.310	NFS Checks -- service charges	\$0.00	\$0.00
5.120.800	Stewardship	\$0.00	\$200.00
	<i>Total Administration</i>	<i>\$1,455.65</i>	<i>\$2,200.00</i>
5.130.100	Diocesan Pledge	\$9,000.00	\$12,000.00
5.130.105	Diocesan Newspaper	\$260.00	\$500.00
5.130.110	Region 15	\$0.00	\$500.00
5.130.200	Diocesan Council	\$330.20	\$1,000.00
	<i>Total Diocesan Obligations</i>	<i>\$9,590.20</i>	<i>\$14,000.00</i>
5.140.110	Altar Supplies	\$99.65	\$700.00
5.140.120	Choir Supplies	\$35.00	\$300.00
	<i>Total Worship</i>	<i>\$134.65</i>	<i>\$1,000.00</i>
5.150.100	Christian Education	\$214.00	\$1,500.00
	<i>Total Christian Education</i>	<i>\$214.00</i>	<i>\$1,500.00</i>

5.160.100	Hospitality Comm.	\$0.00	\$300.00
	<i>Total Hospitality</i>	<i>\$0.00</i>	<i>\$300.00</i>
5.170.050	Evangelism	\$0.00	\$200.00
5.170.100	GO cont to Discretionary	\$0.00	\$0.00
5.170.200	Christian Welfare Board	\$0.00	\$700.00
5.170.210	Fire Department	\$0.00	\$200.00
5.170.220	Theological Education	\$0.00	\$0.00
	<i>Total GOB Outreach</i>	<i>\$0.00</i>	<i>\$1,100.00</i>
<hr/>			
	<i>Total Expense</i>	<i>\$101,233.34</i>	<i>\$139,719.00</i>
	<i>Total Income</i>	<i>\$80,262.41</i>	<i>\$87,420.00</i>
	<i>Difference (Deficit)</i>	<i>-\$20,970.93</i>	<i>-\$52,299.00</i>

Respectfully submitted,
Claudia Shiflett

4. Music Department

As we approach the end of 2012, I would like to thank the members of the choir for their dedication and tireless support of the music program. It would not exist without them.

In addition to Sunday services, your music department has provided support for extra services including, Christmas, Holy Week, the community Thanksgiving service, weddings and funerals. We also will have supplied music for services at St. John's Chapel, Green Springs.

It goes without saying that it would be most difficult to have a more dedicated and talented organist than Tom May; who besides playing at the services and rehearsing the choir spends many additional hours each week practicing.

I would encourage members of the parish to consider joining the choir as we worship God through our music. We welcome those who have joined us this past year.

Finally, as Tom and I conclude our twenty-fourth year as organist and choirmaster we wish to thank you for all your support and encouragement.

Respectfully submitted,
Benjamin C. Armistead, *Choirmaster*

5. Altar Guild

Mission Statement: This group prepares for the meeting of the people of God. Each member is devoted to Christ and His Church to give of herself/himself to the service of the altar.

Our devoted members continue to perform in this ministry with much grace. We wish to give thanks to our monthly Altar Guild members who have continue to keep the altar ready for church

services, funerals, weddings and other special occasions. Special thanks and appreciation to several groups:

- **Linens:** Gail Parrish for the cleaning of the monthly church linens.
- **Supplies:** Bev Tucker for ordering and obtaining the communion wine and wafers.
- **Brass and Silver:** Serena Wiley and Melanie Harkness for cleaning all of the brass and silver several times a year.
- **Altar Flowers:** Father Richard for organizing monthly flower ordering from Colonial Florist.
- **Christmas and Easter Decorations:** Tom May, Ben Armistead and volunteers for providing their talent and time for decorating the church for Christmas and Easter celebrations.

Thank you and special blessings to Father Richard for his time, support and guidance.

Thanks to all of the members for your time and service to this ministry. This ministry is a wonderful example of good stewardship and devotion to our Church.

Respectfully submitted,
Gail Parrish & Beverly Tucker
Co-Coordinator

6. Outreach Guild

The Christ Church Outreach Guild meets on the first Tuesday of each month in the Parish Hall or at a members' home as offered. Membership in the Outreach Guild is open to everyone who attends Christ Church. The Outreach Guild's success depends on your support. We are grateful for your past efforts and look forward to continuing and expanding them in the future.

In 2012, the following projects were accomplished: conducted the Shrove Tuesday Pancake supper, conducted the Annual Rummage Sale, ran the Christ Church booth at the Gordonsville Street Festival, and managed the Angel Tree- gifts for a needy family at Christmas time.

Our fundraising activities generated approximately \$2400 in 2012. All proceeds from these activities are used for charitable purposes. In 2012 donations in equal amounts were made to VIEW (Social Service of Orange County), Rebuild Together Orange/Louisa, Inc., Gordon Barbour Elementary School, Orange Free Clinic, and Our Little Roses Memorial fund for Beverley Allison. In addition we donated items from the rummage sale to Gordon Barbour Elementary School.

In November, the following officers were elected for 2013: Gail Dunne, President, Millie Travis, Vice President, and Barbara Shaw, Secretary/Treasurer. We thank Fr. Richard and Deacon Mary Beth for their continued support and presents at our meetings.

Respectfully submitted,
Stan Dunne
President