

The 2016 Annual Parish Report



CHRIST EPISCOPAL CHURCH
Gordonsville, Virginia

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A WORD ABOUT THE 2016 ANNUAL MEETING

The canons of the church only require the election of new vestry members during the “annual meeting”. Therefore, the only official business to be conducted will be the election of new vestry members. Once the election is conducted, the official meeting will be concluded.

Questions about the specific content of any of the reports that follow should be addressed directly to the individual who submitted said report. If there are any questions, please ask any vestry member. This report is respectfully compiled and presented with assistance by Mandy Boisvert.

1. Priest-in-Charge

No report at this time as Christ Church continues the search to fill this position.

2. Senior & Junior Wardens' Report

Senior Warden's Report

The year 2016 has been very eventful, the most significant being the resignation of our Priest-in-Charge. was relatively uneventful. The Rev. Richard E. Fichter, Jr has served us faithfully and devotedly for the past eight and a half years. The Parish wishes him the best in all future endeavors.

A vacancy in the priesthood brings additional responsibilities to the Vestry such as providing clergy for each Sunday service and assisting with emergency situations. The Vestry has met with the Rev. Dr. Mary Thorpe, Diocesan Placement Officer, who furnished us with one candidate. After carefully consideration of our position, this person decided to withdraw. The Vestry will seek additional names from the Rev. Dr. Thorpe. In the meantime, the Vestry was fortunate to secure the services of the Rev. Grace Cangoliosi and the Rev. Jane Barr to serve as supply priests until a new Priest-in-Charge is called. These ladies will serve on alternating months as they agree. Also, we were able to secure Mrs. Cynthia Arnold as a part time parish administrator. She will work approximately four hours per week preparing the Sunday bulletins, maintaining the website, and other office duties.

While we have been blessed with the above personnel, there is still one glaring need: YOU. Attendance at Sunday worship services has been sparse. We all need to meet regularly to worship God, hear His Word, and do our best to carry it to our community.

Please keep the Vestry in your prayers and support them in this difficult time.

Junior Warden's Report

The only major improvement to the physical plan in 2016 was the replacement of damaged siding on the rectory with hardiplank. The church air conditioner had several service calls due to the lack of air flow to the front. It may need additional attention in the future. Scheduling conflicts and weather prevented the painting of the roof. The church sign in front of the Gordonsville Library has been updated with the current service times. Currently, there is a clogged drain in the rectory that is scheduled for repair. Thanks to all who helped with the mowing of the yard. It was very much appreciated!

Respectfully submitted,
Nelson Tucker, *Senior Warden*
James Harlowe, *Junior Warden*

3. Music Department

As we approach the end of 2016, I would like to thank the members of the choir for their dedication and tireless support of the music program. It would not exist without them. We continue to miss Edie Johnson whose talents in the choir were greatly appreciated.

In addition to Sunday services, your music department has provided support for extra services including Christmas, Holy Week, weddings, and funerals.

It goes without saying that it would be most difficult to have a more dedicated and talented organist than Tom May, who besides playing at the services and rehearsing the choir spends many additional hours each week practicing.

I would encourage members of the parish to consider joining the choir as we worship God through our music. We are in need of female members especially.

Finally, as Tom and I conclude our twenty-seventh year as organist and choirmaster we wish to thank you for all your support and encouragement.

Respectfully submitted,
Benjamin C. Armistead,
Choirmaster

4. Altar Guild

Mission Statement: This group prepares for the meeting of the people of God. Each member is devoted to Christ and His Church to give of herself/himself to the service of the altar.

Our devoted members continue to perform in this ministry with much grace. We wish to give thanks to our monthly Altar Guild members who continue to keep the altar ready for church services, funerals, weddings, and other special occasions. We welcome a new member to our Altar Guild: Pat Harlow.

Special thanks and appreciation to several groups:

- **Linens:** Gail Parrish for cleaning the monthly church linens.
- **Supplies:** Bev Tucker for ordering and obtaining the communion wine and wafers.
- **Brass and Silver:** Ben Armstead, Tom May, and Nelson and Bev Tucker for cleaning all of the brass and silver several times a year.
- **Christmas and Easter Decorations:** Tom May, Ben Armstead, and other volunteers for providing their talent and time for decorating the church for Christmas and Easter celebrations.

Thanks to all of the members for their time and service to this ministry. This ministry is a wonderful example of good stewardship and devotion to our Church.

Respectfully submitted,
Gail Parrish & Ann Schwind
Co-Chairpersons

5 Treasurer

The following unaudited “balance sheet” gives a snapshot of Christ Church’s financial state. It is divided into two major sections. The first section contains the asset accounts. These are the instruments used to maintain Christ Church’s financial resources (i.e. bank and brokerage firm accounts). The second lists the Fund Balances that represent how the monies are distributed. Therefore, the total value of all assets must be equal to the total value of all funds.

The Fund Balances are subdivided into four groupings. The first grouping represents the monies used to operate Christ Church on a day to day basis. The “Designated” funds are those monies with designated purposes. The “Specified” funds are what are commonly called “endowment funds” at Christ Church. Technically and in a legal sense these funds are not endowments but are rather funds set up by prior vestries for specific purposes. Their existence and usage is at the pleasure of the Vestry.

The final subdivision is comprised of those monies which Christ Church has been asked to hold for St. John’s Chapel, which is technically a diocesan chapel. We are merely the local agents for paying the expenses related to the upkeep of said chapel.

Respectfully submitted,
Claudia Shiflett

THE BALANCE SHEET FOR OCTOBER 31, 2016

ASSETS		<i>as of</i> <i>January 1, 2016</i>	<i>as of</i> <i>October 31, 2016</i>
1.100.100	BB&T Checking	6,524.03	3,427.15
1.100.110	Trustees of Dio of Va Acct	31,028.27	32,335.21
1.200.100	DMS F Acct	1,000.00	1,000.00
1.300.100	SS CC Investment Acct	437,356.36	440,896.41
	Total Assets	\$475,908.66	\$477,658.77
	Total Liabilities	\$0.00	\$0.00
3.100.100	General Operating Fund	0.00	(27,137.83)
	Total Operating Funds	\$0.00	(\$27,137.83)
3.500.100	Christ Church Discretionary Fund	718.29	496.13
3.500.120	Altar Guild Fund	1,470.77	2,167.72
3.500.130	ECW General Fund	461.31	461.31
3.500.131	ECW Chapter Mission Fund	11.35	11.35
3.500.140	Outreach Guild General Fund	170.07	1,006.07
3.500.150	Youth Group General Fund	247.77	247.77
3.500.160	Gail K Bowers Mem Youth Act Fund	5,190.81	5,190.81
3.510.220	Christian Emergency Council	50.00	0.00
	Total Designated Funds	\$8,320.37	\$9,581.16

3.540.100	Christ Church Legacy Fund	428,917.55	455,364.76
3.550.130	Organ Fund	30,031.85	31,338.79
Total Specified Funds		\$458,949.40	\$486,703.55
3.600.100	St. John's Chapel Fund	8,638.89	\$8,511.89
Total non-CEC Funds		\$8,638.89	\$8,511.89
Total Liabilities and Funds		\$475,908.66	\$477,658.77

Below is the unaudited "Treasurer's Report on the General Fund", better known simply as "the Budget Report".

**TREASURER'S REPORT ON THE GENERAL OPERATING FUND
FOR OCTOBER 31, 2016**

Account #	Name	as of October 31 st	2016 Budget
Income			
4.100.100	Plate Offering	3,811.87	2,000.00
4.100.200	Pledge Offering	49,850.00	56,636.00
4.100.210	Regular Giving	19,125.00	15,000.00
4.100.220	Prior Year Pledges	0.00	0.00
4.100.400	Misc. Income	0.00	0.00
4.100.500	Memorials	310.00	0.00
4.100.800	Interest	35.00	0.00
Total Income		\$73,131.87	\$73,636.00
Expenses			
5.100.100	Rector Salary	37,380.00	46,500.00
5.100.101	Rectors SECA Reimbursement	2,700.00	3,500.00
5.100.102	Rector Pension	12,333.60	12,334.00
5.100.103	Rector Insurance	5,670.00	7,600.00
5.100.104	Rector Travel	285.00	2,100.00
5.100.108	Rector Continuing Education	0.00	1,000.00
5.100.110	Deacon Expense	159.00	1,000.00
5.100.130	Organist Salary	7,040.00	8,448.00
5.100.140	Sexton Salary	3,910.00	4,692.00
5.100.150	Child Care Salary	0.00	1,040.00
5.100.160	Supply Clergy	1,413.89	1,300.00
5.100.170	Payroll Tax	837.70	1,100.00
5.100.175	Payroll Services	164.10	250.00
Total Personnel		\$71,893.29	\$90,864.00
5.100.700	Misc	1,200.00	1,000.00

CHRIST EPISCOPAL CHURCH

	<i>Total Miscellaneous</i>	<i>\$0.00</i>	<i>\$1,000.00</i>
5.110.100	Electricity	3,845.04	6,000.00
5.110.110	Fuel Oil and Gas	2,308.66	6,000.00
5.110.120	Water and Sewer	976.70	1,800.00
5.110.130	Telephone	1,283.75	2,500.00
	<i>Total Utilities</i>	<i>\$8,414.15</i>	<i>\$16,300.00</i>
5.110.200	Repair and Maint	5,064.75	5,000.00
5.110.280	Lawn Care	46.32	1,000.00
5.110.300	Facilities Insurance	5,362.00	8,500.00
	<i>Total Facility</i>	<i>\$10,473.07</i>	<i>\$14,500.00</i>
5.120.100	Office Expenses	770.22	2,200.00
	<i>Total Administration</i>	<i>\$770.22</i>	<i>\$2,200.00</i>
5.130.100	Diocesan Pledge	6,320.00	9,480.00
5.130.105	Diocesan Newspaper	185.00	300.00
5.130.110	Region 15	0.00	100.00
5.130.200	Diocesan Council	0.00	1,500.00
	<i>Total Diocesan Obligations</i>	<i>\$6,505.00</i>	<i>\$11,380.00</i>
5.140.110	Altar Supplies	394.17	500.00
5.140.120	Choir Supplies	544.00	1,500.00
	<i>Total Worship</i>	<i>\$938.17</i>	<i>\$2,000.00</i>
5.150.100	Christian Education	75.80	1,000.00
	<i>Total Christian Education</i>	<i>\$75.80</i>	<i>\$1,000.00</i>
5.160.100	Hospitality Comm.	0.00	600.00
	<i>Total Hospitality</i>	<i>\$0.00</i>	<i>\$600.00</i>
5.170.050	Evangelism	0.00	200.00
5.170.100	GF to CEC Discretionary	0.00	0.00
5.170.200	GF to general outreach	0.00	0.00
	<i>Total GOB Outreach</i>	<i>\$0.00</i>	<i>\$200.00</i>
	<i>Total Expense</i>	<i>\$100,269.70</i>	<i>\$140,044.00</i>
	<i>Total Income</i>	<i>\$73,131.87</i>	<i>\$73,636.00</i>
	<i>Difference (Deficit)</i>	<i>(\$27,137.83)</i>	<i>(\$66,408.00)</i>

